



DEFENCE SERVICES OFFICERS' INSTITUTE
DHAULA KUAN, NEW DELHI - 10

NOTICE FOR DSOI WEBSITE

1. The Defence Services Officers' Institute (DSOI), Dhaula Kuan, New Delhi- 110010 invites comprehensive proposals by 1500 hrs on 25 Feb 2026 from reputed suppliers/large firms for stocking and sale of following categories of products at Amenity Counter DSOI:-

(a) **Food Articles.** The items included in this category will be as under:-

- (i) Non Vegetarian & Vegetarian packaged frozen items.
- (ii) Non Vegetarian & Vegetarian packaged pre-cooked food.
- (iii) Various types of chocolates.
- (iv) Various types of packaged food preparation items.
- (v) Various dairy products.
- (vi) Ice Cream
- (vii) Bread

(b) **Beverages Articles.** The items included in this category will be as follows:-

- (i) Carbonated drinks viz Coke, Pepsi, Limca, Fanta, etc.
- (ii) Juices viz Apple, Orange, Guava, Mixed Fruit, Pomegranate, etc.
- (iii) Milk products like Dahi, Butter, Cheese, etc.

(c) **Packaged Health/Herbal Foods/Supplements**

- (i) Natural Juices.
- (ii) Natural fruit/vegetable pulp/crushed.
- (iii) Natural extract powdered items.

(d) **Assorted Items.** Any article not covered under above mentioned categories will be treated under this genre.

Classification/ Specification of Items Based on Type of Product

2. **Specifications.** Items for sale at DSOI, Amenity Counter must be manufactured as per or conforming to the ISI/FPO specifications. The specifications should indicate the material composition, physical, dimensional and performance parameters, marking best before date, expiry date, date of manufacture, batch /lot number etc.

3. Based on the type of products available in the market/off the shelf availability items required at DSOI are classified as follows:-

(a) **Branded Products.** The definition for branded commercial product is so as to cover all such items which are sold as such under a generic products class by various companies under different brand name e.g. Glucose biscuits sold under various brand names or Tomato Puree or Mayonnaise etc.

(b) **Industrial Specifications.** There are standard industrial specifications like the ISI, BIS, PFA, required to be adhered to for sale of products in the market in India as per Govt statuette. In case of food and beverage items standard specifications are issued by WHO, FDA, FSSAI etc. Items for supply to DSOI, Dhaula Kuan must adhere to these specifications where applicable.

(c) **PAC Specifications.** Items intended for sale through the Amenity Counter are largely branded products or are products adhering to industrial specifications hence, awarding PAC (Proprietary article certificate) will be restricted to such items only which have no substitute easily available in local market at matching prices e.g. Schweppes Tonic Water

Invitation of Proposals and New Entrants

4. The documentation necessary for firms/vendors that are new entrants are as under:-
 - (a) Details of institutes/bodies where successful supply has been made over last 2/3 years.
 - (b) PAN & TAN, as applicable
 - (c) ITR for last one year duly vetted by CA.
 - (d) Letter of distributorship /authorized dealer status, in case of/ representation on behalf of a large brand owner/OEM.
 - (e) Proof of residence in case of single owner proprietary firms and also for authorized dealer of OEM/ large brand owner firms.
 - (f) Three photographs of the proprietary owner/authorized dealer with Specimen signatures.
5. All documents submitted by a new applicant should be signed and rubber seal affixed by the applicant.
6. **Method of Introduction of New Items** The system presently being followed is to keep an item on a trial basis for a period of six months with the approval of the Standing Committee. If the item sells and customers response is found satisfactory then the item demand will be regularized accordingly.
7. The Sanctioning Officer (Chairman Standing Committee) reserves the right to himself for acceptance or rejection of a proposal without assigning any cause.
8. All documents submitted by the vendors should be signed and rubber seal affixed by the vendor. The proposals in sealed envelope along with requisite documents are to be dropped in the box kept At the reception by 1500 hrs on 25 Feb 2026.
9. For more information contact: Manager (Stores) on Mobile No. 9818138435.
10. Duration one year/two years as agreed mutually by the both parties.


Secretary