

Green - Proposed additions/amendments
Red - Review for relevance/appropriateness/deletion

DEFENCE SERVICES OFFICERS INSTITUTE
DHAULA KUAN, NEW DELHI - 110010

RULES

Name and Location

1. The Institute is named the 'Defence Services Officers' Institute. It is located at Dhaula Kuan, New Delhi - 110010. It is housed in a 17.5 acre area in Delhi Cantonment. It is adjacent to National Highway - 8 on the East side, Officers Enclave Dhaula Kuan Part – I and Army Golf Course on the West side, Ring Road on the North side and Station Road to Janakpuri on the South side. Annexes may be added to the Institute as required.

Object

2. To provide -
- (a) Social and recreational facilities to the officers of the Defence Services, both serving and retired, and their families in the Union territory of Delhi Delhi or within the National Capital Region [NCR] of Delhi; and
 - (b) Combined Officers' Mess facilities to them.

Constitution

3. The Institute is a proprietary Institute of the Defence Services Officers' Welfare Fund, hereinafter referred to as the Association, and an association not for profit registered under the Societies Registration Act XXI of 1860 (Punjab Amendment) Act 1957, as extended to the Union Territory of Delhi (Legal review in light of Para 47).

Institution Property

4. The ownership of all Institute property, both movable and immovable, shall vest in the association.

5. The members and the Managing Committee of the Institute shall hold all the Institute property in trust for the Association and shall be responsible for the maintenance, repairs and such other care as may be necessary to preserve the same. They may enter into contracts or agreements and sign such documents where the Institute is directly responsible for the liabilities incurred by it, provided that any major alterations to the building and layout shall be executed with the approval of the Chairman Executive Council of the Association. Subject to the delegated financial power as given in Para 58.

6. The Association may levy such charges as may be considered reasonable thereof, in consideration of the Institute being allowed the use of the property belonging to the Association. These shall be prospective, giving sufficient notice prior to imposition of such levy.

Financial Control

7. The Association may grant such and-hoc initial funds to the Institute including the cost of any property required by the Institute for the initial setup thereof as may be considered necessary to give a satisfactory start to the Institute activity in the initial stages. The Association may, however, grant additional funds as and when requested by the Managing Committee for the improvement of the Institute.

8. But for the grant, if any, provided under Rule 7 above, the Institute shall be run on such sound business lines as to enable it to be self-sustaining and self-sufficient financially.

Administrative Control

9. The management of the Institute shall be vested in the Managing Committee. The Institute shall administered in accordance with the Rules made by the Governing Body of the Association. The internal affairs of the Institute and the conduct of its members shall be regulated in accordance with the Rules and Bye-Laws laid down or promulgated from time to time.

10. (a) The Managing Committee of the Institute may, from time to time, vary, revoke or add to the Bye-Laws and such alteration or revoking of revocation or addition to the Bye-Laws shall, be binding on the members. No Bye-Law shall, however, be inconsistent with the rules. Amendments to the Bye-Laws shall be carried out by the Managing Committee by 2/3 of its members.

(b) The Managing Committee of the Institute may recommend to the Governing Body of the Association any alterations and or additions to the Rules as decided by 2/3 majority of its members.

Membership

11. The Institute shall consist of the following classes of members:-

- (a) Parton-in-Chief
- (b) Patrons
- (c) Honorary Members
- (d) Permanent Members (both active and outstation)
- (e) Tenure Members (to be deleted)
- (f) Associate Members
- (g) Life Members (Discontinued)
- (h) Temporary Members (for Serving Officers only)

Patron-in-Chief

12. The President of the Republic of India will be the Patron-in-Chief of the Institute, subject to his acceptance.

Patrons

13. The Defence Member and the three Chiefs of Staff will be ex-officio patrons during their term of office.

Honorary Members

14. The Managing Committee may, from time to time in very special cases, invite distinguished gentlemen to consider themselves honorary members of the Institute. Honorary members shall be entitled to all the privileges of the Institute subject to such restrictions and regulations as may be prescribed in the Rules and Bye-Laws of the Institute. They will not have any voting rights. Visiting sports teams/delegations may be invited with the approval of the Managing Committee to become honorary members during their stay in DELHI.

Permanent Members

15. The following categories of officers will be eligible to become permanent members of the Institute:-

- (a) All serving officers of the Defence Services holding permanent regular commission during service and after retirement.

(b) Retired officers of the Defence Service drawing pension.
(Presently closed)

(c) Officers of the Defence Services invalidated out of service with pension.

Life Members*

15A. The following categories of members will be eligible to become life members of the Institute:-

- (a) Newly Commissioned Officers of Army, Navy and Air Force
- (b) Officers of Officers' Training Academy with ten years of service

All those eligible for membership under this Rule will be granted membership against following terms and conditions:-

- (a) One time Deposit (Non-refundable) : Rs10,000/- (Review)
- (b) Outstation membership (subscription) : Nil for Life
- (c) On getting posted to Delhi/NCR : Membership fee and other charges as applicable to permanent members. *Discontinued.

Associate Members

16. The following categories of officers will be eligible to become Associate Members of the Institute, but they will not have any voting rights:-

- (a) Civilians granted honorary commission in the Defence Services.
- (b) All non-permanent commissioned officers and also those of TA (Army), Auxiliary (Air Force) and Reserve (Navy) only for the duration of their actual service.
- (c) Serving MNS Officers of the Defence Services. (to be deleted)
(The MNS Officers who are presently members of DSOI will continue till they retire/surrender. (Auth : DSOWF/101/11/Rules dt 16 Mar 12)
- (d) The widow of a Defence Services Officer covered under Rule 15, can apply for associate membership after the death of her husband, if the husband was a permanent member of the DSOI at the time of his death. Widows of such Defence Services Officers whose husbands were not members at the time of their death may also be considered for associate membership on merits, subject to approval by the Managing Committee of the DSOI. Their membership shall automatically cease on remarriage.

Notes: (i) All those eligible for membership under Rules 15 and 16 can become members of the Institute subject to the approval of the Managing Committee.

(ii) Serving Officers application forms for membership will be countersigned by their officers commanding/heads of departments, as the case may be. All other categories will have to be proposed and seconded by permanent active/outstation members of the Institute.

(ii) Serving Officers application forms for membership will be countersigned by their officers commanding/heads of departments, as the case may be. All other categories will have to be proposed and seconded by permanent active members of the Institute.

(iii) Officers under disciplinary cases or whose services are terminated for disciplinary reasons will not be considered for membership.

(iv) Notwithstanding Rules 15 and 16 above, permanent and/or associate members as on 01 Jan 77 would continue to be permanent and / or associate members as heretofore.

Casual Members

Reciprocal Members*

* As per file position.

17. Deleted

Temporary Member

18. All Serving Officers who are otherwise eligible to become members may become temporary member during their stay in Delhi for one week at a time and less than a month in a calendar year by paying the subscriptions as laid down by the Managing Committee from time to time.

Tenure Members

18A. All serving Officers of the Defence Services, on posting to Delhi, may be granted Tenure Membership, which is operative only during their posting/appointment at Delhi. On posting out/Retirement, (and on the request of members), their names shall be placed on the waiting list for grant of permanent Membership. This will be granted on the basis of seniority of application. During their period of posting at Delhi, all such members will be treated at par with the permanent members for all facilities and privileges being provided by DSOI. (to be deleted)

Termination of Membership

19. A members connection with the Institute shall stand terminated due to any of the following reasons:-

19. Membership of any category shall stand terminated due to any of the following reasons:-

(a) Voluntary resignation by a letter addressed to the Secretary of the Institute.

(b) By his being adjudicated insolvent.

(c) By his being dismissed from the Armed Forces and any other employment, if ex-services, or the fact of dismissal not having been brought to light while applying for membership.

(d) By his being found guilty by a competent tribunal/Court of law of an offence involving, in the opinion of the Managing Committee, misconduct.

(e) On removal of his name from the list of members due to failure to clear the institute bills in time.

(f) By expulsion by the Managing Committee for violating any Rules or Bye-Laws of the Institute and for un-officer like conduct.

Re-admission of Members

20. Persons ceasing to be members by operation of clause (a) of Rule 19 shall be eligible for re-admission as members provided all sums due from them to the Institute shall have first been paid. Persons ceasing to be members by

operation of clause (e) of Rules 19 shall be eligible for re-admission provided sums due from them to the Institute shall have first been paid. Following Rules will govern the re-admission of members:-

- (a) Maximum number of chances for re-admission of membership due to default in timely payment of dues, shall be restricted to three only.
- (b) Re-admission fee for the first default would be Rs 2000/- subject to payment of all dues, interest, penalty, etc.
- (c) Re-admission fee for the second default would be Rs 3000/-
- (d) Re-admission fee for the third default would be Rs 5000/- or as decided by the management from time to time.
(Auth: DSOWF letter No DSOWF/101/11/Rules dated 17 Aug 09)

Persons ceasing to be members under the other clauses in Rules 19 shall not be eligible for re-admission as members of the Institute. However, re-admission of members whose membership stands terminated for any reason except on disciplinary grounds, will be permitted only after scrutiny by the Managing Committee.

Resignation of membership

21. Any member wishing to resign from the membership of the Institute must give a prior notice thereof in writing to the Secretary giving the date of resignation and must pay all amounts due by him to the Institute at the time of his resignation. Ordinarily members, who continue to reside in **Delhi National Capital Region (NCR)** as defined, can only be considered for re-admission as members on payment of Rs 100/- as Admission Fee to the Institute. However, officers when posted back to Delhi will be considered for re-admission without payment of Rs 100/- as admission fee.

Entrance Fee and Monthly Subscription

22. (a) **Entrance Fee:** To be paid to the DSOWF, QMG's Branch, Army Headquarters, New Delhi.
- (i) All serving officers of the Defence Services : Rs 500/-
 - (ii) All retired and Ex-Service officers (drawing pension) of the Defence Services : Rs 500/-
 - (iii) Honorary commissioned officers, TA (Army), Auxiliary (AF), Reserve (Navy) officers and **MNS Officers** (as specified in Rule16) : Rs 500/-
- (b) **Monthly Subscription.** As decided by the Managing Committee from time to time and promulgated in the Bye-Laws

Exemption from subscription

23A. Honorary members shall not be liable to pay any entrance fee or ordinary monthly subscription.

23B. **Elderly members above 75 years of age who are members of DSOI and who have applied for exemption of membership subscription before 31 Mar 2008, are exempt from payment of membership subscription. This exemption is ceased for all future elderly members wef 01 Apr 2008. War Widow and War disabled members with 75% and above permanent disability, are, however, exempt from payment of membership subscription.**

23B. **Elderly members above 75 years of age who are members of DSOI and who have applied for exemption of membership subscription before 31**

mar 2008, are exempt from payment of membership subscription. Monthly subscriptions from Elderly members who have attained 75 years will be frozen at the subscription rates being charged at the time of acceptance of application of the member by Managing Committee. Applications will be considered once in a year and exemption granted financial year-wise.

Non-Payment of Bills

24. Any member who does not pay his bill within one month of its presentation will be sent a registered notice addressed to his last known address as per records of the Institute, asking him to clear it within 15 days of the issue of the reminder. If the member fails to pay the bill within the stipulated period, his name will be put up in the Defaulters' List of the Institute Notice Board. He will cease to be a member of this Institute and will not be eligible to make use of the same till such time the Institute dues are paid and the Managing Committee approves his re-admission under Rules 20 above. Furthermore, members who do not pay their bill in time are liable to be charged interest at the rate of 2% per month. Once the bill or reminder has been dispatched by post/SMS and/or made available on website, it will be considered as presented.

24. On introduction of Smart Cards, annual subscription for Active and Outstation members is charged in the bill for month of April to be paid within one month of its presentation alongwith Annual subscription of sports development Fund, Dependents of Active member, Diwali gift etc. Addl subscription may also become due from outstation members for availing DSOI Services for more than 7 consecutive days in any month, alongwith charges on account of guests entry, vehicle parking or fine of any type, etc. all such addl money due must also be paid within max 15 days from the date of incident/report. DSOI will inform the concerned member about details of such charges through Regd Post/Email and the member will clear the dues within 15 days from the date of email. Notwithstanding any intimation from DSOI about any such payment due, the member will be charged 2% interest per month on the amount due from him. After 15 days from the date of any information of the members amount due, Smart Card will be automatically blocked and the membership will shift to 'Lapsed' category. Managing Committee approves his re-admission under Rule 20 above. Furthermore, members who do not pay their bills in time are liable to be charged interest at the rate of 2% per month. Once the bill or reminder has been dispatched by post/SMS, and/or made available on website, it will be considered as presented.

25. Non-payments of bills will be reported to the superior authorities in the case of members who are serving officers and legal action taken in the case of others as decided by the Managing Committee. All incidental expenditure incurred in this connection will be debited to the account of the member concerned. It shall be incumbent on members including Honorary Members when about to leave Delhi, to ascertain whether they are in debt to the Institute, and not to leave without discharging the debt. In case members leave Delhi without informing the Institute in writing, they will be charged full subscription rates which will not be refunded.

25. Non-payment of bills will be reported to the superior authorities in the case of members who are serving officers and legal action taken in the case of others as decided by the Managing Committee. All incidental expenditure incurred in this connection will be debited to the account of the member concerned. It shall be incumbent on members, including Honorary Members to ascertain whether any dues are payable to the Institute, and clear the same. In case members leave Delhi without informing the Institute in writing, they will be charged full subscription rates which will not be refunded.

Notice

26. In all cases where it is necessary to give notice to members under any of these Rules, it shall be sufficient that such notice be sent or posted to their last known address save as otherwise provided.

26. In all cases where it is necessary to give notice to members under any of these Rules, it shall be sufficient that such notice be sent or posted to their last known address or be sent on their email id on record save as otherwise provided. It is the member' responsibility to ensure that any change in his/her postal address, email id and mob No is updated in his/her record in Billing Section of DSOI.

Managing Committee

27. (a) The affairs of the Institute shall be managed by a committee consisting of a President and 15 members who shall be nominated and elected in the following manner:-

(i) The President of the Committee shall be nominated by the Governing Body of the Association.

(ii) Thirteen members, who are already members or shall become members of the Institute, shall be nominated by their respective Service Headquarters as under:-

Army	-	Six
Navy	-	Three
Air Force	-	Four

(iii) Two Members from Retired Officers (including Ex-Services Officers) who are permanent members of the Institute, shall be elected by the members in the Members Annual Meeting.

(iv) In addition, following Advisers will be nominated by service HQs in rotation:

- (a) Financial Adviser
- (b) Engineer Adviser
- (c) Medical Adviser
- (d) Legal Adviser

(b) In addition to the above, the President may co-opt in the Managing and Sub Committees, one member each, to advise him on the following:-

(i) Sports matters such as Tennis, Squash, Swimming, Health Club, Table Tennis, and so on.

(ii) Cultural Activities

(iii) Any other area of activity considered necessary.

(c) The Members co-opted, vide Para (b) above, will not have any voting rights; co-opted members should preferably be serving officers.

(d) Only that member will be permitted to stand for election or to vote at the General Body Meeting who is not a defaulter under Rules 24 and who has cleared his dues.

(e) The adviser on financial matters will not in any way be connected with the firm of auditors who are approved to audit the accounts of the Institute.

(f) An active member can only be elected twice to the Managing Committee twice during the span of his/her membership. (Auth: DSOWF/101/11/Rules dated 16 Mar 2012.)

(i) A nominated member cannot be part of the Managing Committee for more than two years. A fresh member will be nominated.

(ii) Once a member has served in the Managing Committee, he will not be nominated/co-opted in advisory committee or vice versa. No extension whatsoever on any ground will be permitted.

(iii) Re-employed officers may be employed for executive appointments.

(g) A member of the Managing Committee shall cease to be a member of the Committee in the under mentioned circumstances:-

(i) If his membership of the Institute is terminated or being as member of the Institute becomes ineligible to be a permanent member under Rules 15.

(ii) On his retirement, release or removal from service.

(iii) On the acceptance of his resignation or if he had been asked by the competent superior authority to resign his commission.

(h) When the nominated members retire, resign or get transferred from Delhi, their replacements will be nominated by the Service Headquarters on a request from the President, Managing Committee of the DSOI, to the Honorary Secretary of the DSOWF.

Vacancies in the Managing Committee

28. The Managing Committee will hold office from one Members' Annual Meeting to the next Members' Annual Meeting. Any vacancies, permanent or temporary including those of elected members, occurring in the Managing Committee at any time, may be filled up as follows:-

(a) Nominated : By respective Service Headquarters

(b) Elected : By the Managing Committee of the Institute.

(c) Service HQs should ensure that a nominated member is changed after two years.

Nomination of Vice-President and constitution of Sub-Committee

29. Three Vice Presidents, one from each Service, shall be nominated by the President at the first meeting of the Managing Committee. The Vice President shall be placed in charge of the following Sub-Committees, which shall also be constituted by the President at the first meeting of the Managing Committee:-

(a) Finance Sub-Committee

(b) Housing & General Service Sub-Committee and Appointments, Screening & Disciplinary Sub-Committee.

(c) Sports, Entertainment & Library Sub-Committee and Catering & Bar Sub-Committee.

The Secretary of the Institute will normally act as the Secretary, at the Managing Committee and the Sub-Committee Meetings.

Quorum at the Managing Committee Meeting

30. At any meeting of the Managing committee, five shall form the quorum. Each member of the Committee shall have one vote and in the event of equality of votes, the Chairman shall have a second or casting vote in addition.

Chairman of the Committee

31. In the absence of the President, one of the Vice-Presidents shall act as the Chairman. When both the President and the Vice-President are absent, the meeting may appoint its own Chairman. The Presiding Member shall have a casting vote.

Meeting of the Managing Committee

32. The Managing Committee shall normally meet once a month, The Committee among other items of the agenda, will review and consider income and expenditure account of the previous month.

Rules and Bye-Laws

33. The Managing Committee shall have powers from time to time to:-

- (a) (i) Amend the Bye-Laws [see Rule 10(a)] and recommend amendments to the Rules [see Rule 10(b)].

(ii) Make such Bye-Laws not being inconsistent with those Rules and Bye-Laws or with any regulations or additions as may be determined upon at any meeting of the Committee for the Management of the Institute and for the regularization of all the entertainments and concerns of the Institute, as they shall think proper.
- (b) Amend or cancel any Bye-Law for the time being in force; and
- (c) Appoint and dismiss any employee of the Institute.

All the Rules and Bye-Laws shall be displayed in a conspicuous place in the Institute.

Powers and Duties

34. The Managing Committee shall have the following duties:-

- (a) Generally to purchase, take on lease in exchange or hire or otherwise acquire for the purpose of the said Institute any movable property and in particular furniture, Institute and household effects, wines, tobaccos, stores, utensils, books, newspaper, periodicals, musical instruments, fittings, apparatus, appliances and conveniences which the Committee may think necessary for the purpose of the Institute and to sell or dispose of the same and any rights or privileges which the said Committee may think necessary for the purpose of the business of the said Institute.
- (b) To make such arrangements for payment and discharge of all outstanding liabilities of the Institute as they may from time to time consider necessary including over draft from the bank.
- (c) To open banking account or accounts and to operate thereon and for such purpose to empower a member or members of the Institute or the Secretary to operate thereon on behalf of the Institute. The Institute account/accounts will ordinarily be operated by the

Chairman of the Finance Sub-Committee, subject to the approval of the President, and the Secretary jointly.

(d) Concerning the Rules and Bye-Laws, see Rule 10 and Rule 33.

Monthly Accounts

35. The statement showing the income and expenditure account of the Institute for the preceding month shall be furnished by the Secretary to each member of the Managing Committee for consideration at the monthly meetings as specified in Rule 32 above.

Infraction of Rules and Bye-Laws

36. The Managing committee will be empowered to suspend a member for infractions of the Rules and Bye-Laws and disqualify him for using the Institute for any purpose. The appointments, Screening and Disciplinary Sub-Committee may suspend any such member with the approval of the President, DSOI, and pending ratification by the Managing Committee.

Conduct of Members

37. In case the conduct of member either within or outside the Institute premises shall, in the opinion of two thirds of the members present at a Managing specially summoned to consider the case, be injurious to the character and interest of the Institute, his connections with the Institute as a member shall be terminated.

MEETINGS

Members' Annual Meeting

38. A meeting of the institute members to be known as the 'Members' Annual Meeting shall be held in the **month of Dec.** each year or as soon thereafter as may be practicable.

Notice of Members' Annual Meeting

39. The Managing Committee shall fix a date for the Members' Annual Meeting and the same shall be notified to all members, as per the procedure to be laid down by the Managing Committee in the Bye-Laws at least 21 days prior to date as fixed. Members desirous of placing points on the agenda shall submit the same, along with a brief, to the Secretary at least fifteen days prior to the date of Meeting, and the final agenda for the Meeting, as approved by the Managing Committee, shall be posted on the DSOI Notice Board **and DSOI Website** at least seven days prior to the date of the Meeting. The Managing Committee may withhold inclusion of a point on the agenda for any of the following reasons:-

- (a) Security
- (b) Not in the interest of general discipline.
- (c) Being of a personal nature or casting aspersions on any Institute member or member of the Committee or staff or any other Institute.
- (d) In violation of normal service decorum.

Proceedings of the Members' Annual Meeting

40. The proceedings of the Members' Annual Meeting shall be for the following purposes:-

- (a) To receive the report of the Managing Committee including the financial position.
- (b) To discuss this report.
- (c) To elect members to the Managing Committee under Retired Officers'/Ex-Servicemen category.
- (d) To transact/discuss any other business duly brought on the Agenda.

Note: The financial position of DSOI as referred to above shall be posted on the DSOI Notice Board at least 21 days prior to the date of the Members' Annual Meeting.

Quorum of Members' Annual Meeting

41. Fifty members present in person shall be the quorum for the Members' Annual Meeting.

Want of quorum of Members' Annual Meeting

42. If within half an hour of the time appointed for the Members' Annual Meeting, a quorum is not present, the meeting, if convened upon such requisitioned as aforesaid, shall be dissolved but in any other case it shall stand adjourned to the same day in the next week at the same time and place and if at such adjourned meeting a quorum is not present, those members who are present shall be quorum and may transact the business for which the meeting was called. Every question submitted to the meeting, shall be decided in the first instance by the usual show of hands. Each member is entitled to a vote and in the case of equality of votes the Chairman shall, both on a show of hands and at a poll have a casting vote in addition to the vote to which he is entitled as a member.

Evidence of proceedings at the Members' Annual Meeting

43. At the Members' Annual Meeting unless a poll is demanded by at least five members, a declaration by the Chairman that a resolution has been carried or carried by a particular majority or lost, or not carried by a particular majority and an entry to that effect in the book of proceedings of the Institute shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour or against such resolution.

Poll

44. If a poll is demanded as aforesaid, it shall be taken in such manner and such time and place as the Chairman of the Meeting directs and either at once or after an interval or adjournment or otherwise, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

Adjournment of Members' Annual Meeting

45. The Chairman of the Members' Annual Meeting may, with the consent of the meeting, adjourn the same from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished from the meeting at which the adjournment took place. Any poll duly demanded on the election of a Chairman of the meeting or any question of adjournment shall be taken at the meeting.

Adjournment of Poll

46. The adjournment of poll shall not prevent the continuance of the meeting for the transaction of any business other than the question on which the poll has been demanded.

Amendment of Rules and Bye-Laws

47. (a) These Rules may not be altered or added to except by the Governing Body of the Defence Services Officers' Welfare Fund.

(b) When it is proposed to alter or rescind any of the Bye-Laws or to add thereto, a copy of the existing Rules and Bye-Laws (if any) and of the amendments proposed shall be sent to the Committee members of the Institute for comments and these will be considered at the meeting before the amendment or addition is decided.

Notice of Amendment by Members

48. When a Committee member wishes to propose any alteration in the Rules and Bye-Laws of the Institute, he shall intimate the fact to the Secretary forwarding at the same time a copy of the amendment proposed at least 10 days before the date fixed for the Committee meeting.

Accounts

49. The Committee shall cause accounts to be kept of all sums of money received and expended by the Institute and of all matters in respect of which such receipt and expenditure take place and of the assets, credits and liabilities of the Institute.

Books of Accounts

50. The books of accounts shall be kept at the main office of the Institute or at such other place or places as the Committee **think deem** fit.

Annual Accounts

51. The Institute's financial year shall be from 01 Apr to 31 March each year or as determined by the Governing Body of the DSOWF from time to time.

Auditing of Accounts

52. **Once at least in a year the accounts of the Institute shall be examined and the correctness of the income & expenditure account and balance sheet ascertained by one or more auditors.**

Appointment and remuneration of Auditors

53. The auditor or auditors shall be appointed by the Governing Body of the DSOWF. Auditors' remuneration shall also be fixed by the Governing Body of the DSOWF.

Remuneration of Auditors

54. Combined with Rule 53.

Duties of Auditors

55. The Auditors shall be supplied with copies of the Income and Expenditure Account and Balance Sheet every year for audit. The audited Balance Sheet will be authenticated by the Managing Committee and Chartered Accountant. The authenticated Balance Sheet will be submitted to DSOWF for approval. Copies of the Balance Sheet will be made available to the members of the Institute before Members' Annual meeting for their perusal.

Power of Auditors

56. Auditors shall, at all reasonable times, have access to the books and accounts and related documents of the Institute and they may in relation thereto examine the Committee or the office of the Institute.

Closing of Accounts

57. The Balance Sheet and Income & Expenditure Accounts shall be approved by the Managing Committee before they are signed on behalf of the Managing Committee. The same shall be submitted to the auditors for their report thereon and forwarding the same to the Governing Body of the DSOWF.

Financial Powers

58. The Managing Committee as required, no limit. The Managing Committee may delegate their financial powers to the President, Vice President, Chairman Sub Committees, Secretary or any other office bearer from time to time on 'as required' basis.

Copies of Rules and Bye-Laws

59. A copy of the Rules and Bye-laws made by the Committee shall be furnished to every member of the Institute on payment **and published on the DSOI web page.**
